



Minnesota  
STATE COLLEGES  
& UNIVERSITIES

## **IMS ADVISORY COMMITTEE MEETING**

**June 18, 2007**

**10:30 A.M. – 1:30 P.M.**

**World Trade Room, Wells Fargo Place, St. Paul**

**D. Bouchard, Ph.D.**

### **AGENDA**

1. Review of D2L 8.1.3 Upgrade – D2L Team
  - a. Report
  - b. Current Status / Problems
  - c. Post-Implementation Analysis: What went well, what can we improve for next time?
  
2. New Features / Tools Review and Implementation - D2L Team & Karen LaPlant
  - a. Overview of New Tools
  - b. Summer D2L Tools Testing
  - c. The QA Environment
  - d. Review of Evaluation Process and Implementation Criteria, Schedule
  - e. Implementation Process, Notifications
  - f. Training
  
3. Archiving – Where do we go from here? - All
  
4. Help Desk Function – Gary Langer
  - a. Criteria that will Benchmark Effective Knowledge, Services and Metrics
  - b. Other Elements of Help Desk Strategy
  
5. Respondus Lockdown Browser – Lesley Blicher, Karen Wenz
  
6. Scheduled Downtimes 2006-2007 – Karen Wenz
  
7. Next Steps