



Minnesota
STATE COLLEGES
& UNIVERSITIES

Agenda

Meeting: IMS Advisory Council

Meeting Type: Governance

Date: Monday, December 3, 2007
10:30 A.M. -1:30 P.M.

Coordinators:
David Bouchard
Smitha Pennepalli

Location: World Trade Room
Wells Fargo Place, St. Paul

Attendees:

Agenda:

	Discussion Item	Notes / Action Items
I. 10 min	ANNOUNCEMENTS – D. Bouchard -Dates: Exec: 01/14, 02/04, 03/03, 04/07 IMS Council: 01/18, 02/ 11, 03/10, 04/14 - Attendance Issues - Workgroup Charges, Work Plans	
II. 10 min	Help Desk Update – L. Blicher - Update from November Motions - Plans for Faculty Notification	
III. 10 min	D2L System Status, Performance Issues, Risk Issues, Tools Status etc. - Chuck Morris - Performance - Downtime/Reasons - Errors and Problems - Update re Archiving/Purging	
IV. 10 min	Status re Respondus Motions - Al Essa	
V. 10 min	Motion re D2L Version 8.2 Implementation – K. LaPlant	
VI. 30 min	D2L Excellence Plan Update – Al Essa - “One-Stop Website” - Incident Management - Other Issues	
VII. 10 min	VII. Update on Establishing Performance Standards, Service Level Agreements (SLAs/ Expectations) - D. Bouchard - Charge to Performance and Metrics Workgroup - “Achieving D2L Operational Excellence” - The search for appropriate Metrics beyond uptime - Extending Standards, SLAs to D2L	
VIII. 15 min	IMS of the Future – Next Steps - D. Bouchard, R. Ficek - Need for report and Website for dissemination of information re current features, product comparisons etc. - Goal: Look at Open Source and parallel structures for future - Goal: motion to disseminate info and ask for Faculty feedback re needs for IMS of the Future - Discussion of next steps, alternatives to D2L, Contract Renewal Issues	
IX. 10 min	Motion re Moodle Pilot – R. Ficek	
X. 60 min	Workgroup Breakout Sessions - Performance and Metrics Workgroup - IMS of the Future Workgroup	