



Minnesota
STATE COLLEGES
& UNIVERSITIES

Agenda

Meeting: IMS Advisory Council

Meeting Type: Governance

Date: Friday, January 18, 2008
10:30 A.M.-1:30 P.M.

Coordinators:
David Bouchard
Smitha Pennepalli

Location: Conference Room 3304
Wells Fargo Place, St. Paul

Attendees:

	Discussion Item	Notes / Action Items
I.	ANNOUNCEMENTS – D. Bouchard (10 mins) - Dates: Exec: 01/14, 02/04, 03/03, 04/07 - IMS Council: 01/18, 02/ 11, 03/10, 04/14 - Review and Approval of Minutes	
II.	Membership Issues – D. Bouchard (10 mins) - Lack of Attendance by some members leaves much of the work to those who are participating - Need to replace non-attendees - Need to consider Charter adjustment re attendance and replacement policies	
III.	Motion re D2L Version 8.2/8.3 Implementation – K. LaPlant (10 mins)	
IV.	Updates re Motion re Moodle Pilot – R. Ficek (10 mins)	
V.	D2L System Status, Performance Issues, Risk Issues, Tools Status etc. - Chuck Morris (10 mins) - Performance - Downtime/Reasons - Errors and Problems - Update re Archiving/Purging	
VI.	Status re Respondus Motions – P. Dickhudt (10 mins)	
VII.	D2L Excellence Plan Update – P. Dickhudt (30 mins) - “OneStop Website” - Incident Management - Other Issues	
VIII.	IT Governance Proposal – P. Dickhudt (20 mins)	
IX.	Workgroup Reports – Nima Salehi (IMS of Future) (20 mins) - John Rohleder (Metrics and Standards) - The search for appropriate Metrics beyond uptime - Performance Standards, Service Level Agreements (SLAs/ Expectations) - Extending Standards, SLAs to D2L - Discussion of next steps, alternatives to D2L, Contract Renewal Issues, feedback re needs for IMS of the Future - Discussion of next steps, alternatives to D2L, Contract Renewal Issues	
X.	Help Desk Update – L. Blicker (10 mins) - Update from November Motions - Plans for Faculty Notification	
XI..	Report on Rubrics/Competencies Tool – L. Blicker (10 mins)	
XII.	Planning for Future Meetings – D. Bouchard, All (10 mins)	