



Minnesota
STATE COLLEGES
& UNIVERSITIES

Agenda

Meeting: IMS Advisory Council

Meeting Type: Governance

Date: Monday, February 11, 2008
10:30 A.M.-1:30 P.M.

Coordinators:
David Bouchard
Smitha Pennepalli

Location: World Trade Room,
Wells Fargo Place

Attendees:

	Discussion Item	Notes / Action Items
I.	ANNOUNCEMENTS – D. Bouchard (10 mins) - Reminder - Dates: Exec: 03/03, 04/07 IMS Council: 03/10, 04/14 - Review and Approval of Minutes	
II.	Membership Issues – D. Bouchard (5 mins) - Follow-up re January discussion - Need to replace non-attendees - Need to consider Charter adjustment re attendance and replacement policies	
III.	Motion re D2L Version 8.2/8.3 Implementation – A. Essa (15 mins) - Answers re January Questions - Other issues (Oracle update, Common Start Date etc.) - Issues re 8.2/Archiving & Purging/ 8.3	
IV.	*Updates re Motion re Moodle Pilot, eCollege – R.Ficek, (15 mins) - Moodle Rooms - Hosting, Coordination Issues * eCollege Update – G. Langer (5 mins) - Next Steps, Evaluative Tools	
V.	D2L System Status, Performance Issues, Risk Issues, Tools Status etc. – C. Morris (10 mins) - Performance - Downtime/Reasons - Special Info re Winona Denial of Service attack - Errors and Problems - Technical Update re Archiving/Purging	
VI.	Status re Respondus Motions; Media Server, Content Management - A. Essa/P. Dickhudt (10 mins)	
VII.	D2L Excellence Plan Update – A. Essa “OneStop Website” (20 mins) - Incident Management - Other Issues	
VIII	IT Governance Proposal Update – A. Essa (20 mins) - Update re Committee Roles/Structure	

IX.	<p>Workgroup Reports – N. Salehi (IMS of Future), J. Rohleder (Metrics and Standards) (20 mins)</p> <ul style="list-style-type: none"> - The search for appropriate Metrics beyond uptime - Performance Standards, Service Level Agreements (SLAs/ Expectations) Extending Standards, SLAs to D2L - Discussion of next steps, alternatives to D2L, Contract Renewal Issues, Schedule of Contract Events 	
X.	<p>Help Desk Update – L. Blicker (10 mins)</p> <ul style="list-style-type: none"> - Update from November Motions, January Discussion - Plans for Faculty Notification 	
XI.	<p>Report on Rubrics/Competencies Tool – L. Blicker (10 mins)</p>	
XII.	<p>Committee Website – Updating, Management (10 mins)</p>	
XIII.	<p>Archiving/ Purging - A. Essa/ K. Wenz (5 mins)</p> <ul style="list-style-type: none"> - What are areas for Standards? - What can be archived now (e.g. unused/accessed data)? - What kinds of Backups Can Be Made/ Maintained If We Change our Minds/ Needs Change etc.? 	
XIV.	<p>Planning for Future Meetings – D. Bouchard, All (10 mins)</p> <ul style="list-style-type: none"> - Major Topics for March Council: Configuration and Alternatives - Plans for D2L Contract Negotiations/ SLAs etc. - Other Long-term Issues 	